Constitution

Education Futures Strategy Group

This committee operates in accordance with the UWA Principles for the Operation of Committee and UWA Rules for the operation of committees. Members must act in accordance with the University Committee Members’ Code of Conduct.

Position of the committee within The University of Western Australia

1. The Education Futures Strategy Group is a standing committee of the Education Committee.

Role

2. The role of the Education Futures Strategy Group is to—
   (a) advise and make recommendations to the Education Committee on policy and strategic matters relating to the University’s education strategy and vision; and
   (b) make recommendations to other University bodies or officers, as appropriate on teaching and learning including—
      (i) the student learning experience;
      (ii) assessing and improving the quality of educational delivery;
      (iii) the use of technology and innovations in teaching and learning;
      (iv) relevant research studies; and
   (c) formulate and review appropriate schemes, funded from (but not limited to) the Education Committee’s annual budget, to support the University’s education portfolio.

Membership

3. (1) The Education Futures Strategy Group comprises:
   (a) the Pro Vice-Chancellor (Education Innovation) as Chair;
   (b) the Dean of Coursework Studies;
   (c) the Chair of the Academic Board, or nominee;
   (d) the Chief Information Officer;
   (e) the Associate Dean (Teaching and Learning) from each of the four faculties;
   (f) nominee of the Pro Vice-Chancellor (Indigenous Education);
   (g) the Director, Student Services and Engagement or nominee;
   (h) the Manager, Student Wellbeing;
   (i) the University Librarian;
   (j) the President of the UWA Student Guild or nominee;
   (k) the President of the Postgraduate Students’ Association or nominee;
   (k) co-opted members, if required for balance or specific expertise.

   (2) The Chair may appoint a Deputy Chair from among the members to perform essential duties in the Chair’s absence.

   (3) The Chair may invite one or more persons to attend meetings to provide advice on specific areas or agenda items.

   (4) Co-opted members are appointed for two years and may be reappointed for a second term only.

Members’ absence and nominees

4. (1) In the event that a member is unable to attend a meeting, that member may nominate a person to attend that meeting in their stead.

   (2) Nominations must be in writing and received by the Executive Officer prior to the relevant meeting.

Skills and/or qualifications of members and nominees

5. It is required that members and nominees have a leadership role within the education portfolio in their respective functional area, or other leadership role related to the student learning experience, and this important role is to be taken into account when nominees are appointed.

Quorum

6. The quorum for the Education Futures Strategy Group is half the current membership plus one.

Decisions

7. (1) Each member has a vote.

   (2) The Chair has an ordinary vote and a casting vote.

   (3) Decisions are made by a majority of the members present and voting.

Frequency of meetings

8. The Education Futures Strategy Group normally meets up to six times each year in the months of February to November but may meet more frequently if required.
Delegations

9. (1) The Education Futures Strategy Group delegates to established selection groups, as appropriate, oversight of the day-to-day operation of education-related schemes and to make and action decisions that are within the parameters of established guidelines.

(2) Any changes to existing guidelines for education-related schemes under 2(c) must be forwarded by the relevant selection group to the Education Futures Strategy Group for its approval.

Decision-making and communication maps

Local decision-making map
A decision-making map illustrating where the committee's business comes from and where its recommendations or decisions go, is available at the following link:

Education Futures Strategy Group - Local Decision Making Map

Local communications map
A communication map illustrating where information comes to the committee from, and which committees or groups need to be informed of the committee's decisions, is available at the following link:

Education Futures Strategy Group - Local Communication Map