BACKGROUND AND MEMBERSHIP

The Awards Standing Committee was established in early 2010 following the rationalisation of the Teaching and Learning Committee processes that took place in 2009.

The Constitution of the Awards Standing Committee is available on the web at: http://www.teachingandlearning.uwa.edu.au/staff/committees/awards_standing_committee

In 2012 the Committee comprises:

MEMBERS OF THE AWARDS STANDING COMMITTEE
Pro Vice-Chancellor (Education) (Winthrop Professor Jane Long) – (Chair)
Academic Director (Education Strategies Office) (Professor Sally Sandover) – Deputy Chair
Nominee, Chair of the Academic Board (Winthrop Professor Linc Schmitt)
Director, Centre for the Advancement of Teaching & Learning (Winthrop Professor Denise Chalmers)
Director, Student Services (Mr Jon Stubbs)
Associate Director, Academic Policy Services (Ms Sue Smurthwaite)
School of Indigenous Studies Representative from the University’s Teaching and Learning Committee (Assistant Professor Jeromy Harvey)
Professor Geoff Meyer (School of Anatomy and Human Biology)
President of the Guild (Mr Matthew McKenzie)

Executive Officer (Sally Jackson), Academic Policy Services

To date in 2012 the Committee has met to discuss matters relating to the nominations to the 2012 Australian Awards for University Teaching (AAUT), selection of the 2012 UWA Awards for Excellence in Teaching and selection of a winner of the 2012 Contributions to Student Learning Award.

1. 2012 Australian Awards for University Teaching (AAUT)

The following nominees (in alphabetical order) have been selected for submission to the 2012 AAUT Awards:

Citations:

<table>
<thead>
<tr>
<th>Nominee</th>
<th>Faculty/ Section</th>
</tr>
</thead>
<tbody>
<tr>
<td>Malcolm Fiahlo</td>
<td>Equity and Diversity, Registrar’s Office</td>
</tr>
<tr>
<td>Jane Heyworth</td>
<td>Medicine, Dentistry and Health Sciences</td>
</tr>
<tr>
<td>International Centre Team</td>
<td>International Centre, Registrar’s Office</td>
</tr>
<tr>
<td>Ambelin Kwayumullina</td>
<td>Law</td>
</tr>
<tr>
<td>Paul Lloyd</td>
<td>UWA Business School</td>
</tr>
<tr>
<td>Cheryl Praeger</td>
<td>Engineering, Computing and Mathematics</td>
</tr>
<tr>
<td>Richard Weller</td>
<td>Architecture, Landscape and Visual Arts*</td>
</tr>
</tbody>
</table>

Teaching Excellence:

<table>
<thead>
<tr>
<th>Category</th>
<th>Nominee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Law, Economics and Related Studies</td>
<td>Phil Hancock</td>
</tr>
<tr>
<td>Early Career</td>
<td>Paul McGurgan</td>
</tr>
</tbody>
</table>
2. **2012 UWA Awards for Teaching Excellence**

The following were awarded 2012 UWA Awards for Teaching Excellence:

<table>
<thead>
<tr>
<th>Awards</th>
<th>Winners</th>
</tr>
</thead>
<tbody>
<tr>
<td>UWA Award for Excellence in Teaching</td>
<td>Jane Heyworth</td>
</tr>
<tr>
<td>UWA Award for Excellence in Early Career Teaching</td>
<td>Ambelin Kwaymullina</td>
</tr>
<tr>
<td>UWA Award for Excellence in the Provision of Support to Students</td>
<td>Malcolm Fiahlo</td>
</tr>
<tr>
<td>UWA Award for Excellence in the Provision of Support to Students</td>
<td>International Centre team</td>
</tr>
<tr>
<td>UWA Award for Excellence in the Provision of Support to Students</td>
<td>Paul Lloyd</td>
</tr>
</tbody>
</table>

3. **2012 Contribution to Student Learning Award**

The 2012 Contribution to Student Learning Award was awarded to St Catherine’s College.

4. **Distinguished Teaching and Learning Award for Schools**

The Committee agreed to retain (at least for the 2013 round) the Distinguished Teaching and Learning Award for Schools which had been placed on hold pending further review by the Awards Standing Committee in April 2011. Consequently funding for the Award would need to be requested in the 2013 budget submission, namely $45,000.

5. **Recognition and Reward of Excellence in Teaching and Teaching Support at UWA**

As a result of changes to the national awards body, a number of consequential changes have been made to the Recognition and Reward of Excellence in Teaching and Teaching Support at UWA document which was endorsed by the Teaching Learning Committee in 2009. The revised document is attached ([Attachment A.](#)) for approval by the Teaching and Learning Committee.

6. **Funding Requirements for 2013**

In total, the Committee is looking to acknowledge and reward excellence in teaching and teaching support with the provision of $133,750 in 2013 as follows:

<table>
<thead>
<tr>
<th>Individual Budget Items</th>
<th>Recipient</th>
<th>Total Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculties - $6,000</td>
<td>Support for Faculty/SIS Teaching and Learning Awards</td>
<td>$57,750</td>
</tr>
<tr>
<td>SIS - $3,750</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 Awards at $2,000 each</td>
<td>Contributions to Student Learning Awards</td>
<td>$6,000</td>
</tr>
<tr>
<td>Biennial Award for 2013</td>
<td>Distinguished Teaching and Learning Award for Schools</td>
<td>$45,000</td>
</tr>
<tr>
<td>$45,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nil</td>
<td>UWA Awards for Excellence in Teaching</td>
<td>Nil</td>
</tr>
<tr>
<td>Citations - $1,000</td>
<td>Unsuccessful nominees to the national (AAUT) awards</td>
<td>$25,000</td>
</tr>
<tr>
<td>Teaching/Program Awards</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- $2,500</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL** $133,750

Sally Jackson  
Executive Officer  
Awards Standing Committee  
23 May 2012
Recognition and Reward of Excellence in Teaching and Teaching Support at UWA
(endorsed by the Teaching and Learning Committee R33/09, current draft updated to be approved by TLC in June 2012)

1. Introduction
Teaching awards give recognition to teachers renowned for the excellence of their teaching, which is supported by evidence of their broad and deep contribution to enhancing the student experience at the University of Western Australia.

By way of background, in 2005, [then] DEST announced a significant expansion of the Australian Awards for University Teaching with the objective of heightening the status of teaching and supporting the centrality of teaching in institutional missions. Since 2006 national awards have continued to gain significance and recognition with the establishment in 2006 of the Carrick Institute, later renamed the Australian Learning and Teaching Council (ALTC) and more recently (November 2011) the Office for Learning and Teaching (OLT) within the Department of Education, Employment and Workplace Relations (DEEWR). A range of national awards continue to be offered in the following categories;

- Citations for Outstanding Contributions to Student Learning
- Awards for Teaching Excellence
- Awards for Programs that Enhance Learning

At the University of Western Australia, Teaching Awards were first initiated by the Student Guild in 1991. Since then, they have flourished as a critical component of the recognition of good teaching at UWA. Between 1992 and 2006 the University and Guild of Undergraduates had joint oversight of UWA’s Excellence in Teaching Awards, from which the University normally selected nominees for national awards and recognition.

The University strongly supports and rewards recognition of excellence in teaching at various levels (see Appendix A). With effect from 2007 (Academic Council resolution R143/06) the centrally coordinated Excellence in Teaching Awards were devolved and embedded in the Faculties and the School of Indigenous Studies (SIS), which encourages greater faculty engagement with the process for selecting nominees for the OLT Awards. Further, this process includes University-wide adoption of national criteria for assessing excellent teaching for both the awards processes and also for promotion and professional development review as part of the academic portfolio requirements.

2. Faculty Teaching Awards¹

2.1. Aim and Benefits
The aim and benefits of embedding teaching awards, linked to the OLT Awards criteria, in the Faculties and the SIS is noted as follows:

- In line with the University’s philosophy of devolving decision-making locally where possible, the process of peer review and assessment of good teaching is best made at the Faculty level, with input from the student body.
- Faculty teaching awards better engage the faculties and schools with the selection process for national teaching awards under the auspices of the OLT.

2.2. Linkage to the OLT Awards criteria, which was formulated with input from the sector nationally, greatly lessens the workload on teaching award nominees both internally and nationally. In addition, streamlining a number of UWA processes, including teaching awards, Academic Portfolios and the academic promotion framework to align with common criteria also greatly reduce academic workloads.

¹ For the purpose of this document reference to the “Faculty teaching awards” should include the School of Indigenous Studies unless otherwise noted.
2.3. **Minimum Essentials for Faculty Teaching Awards**

a. That each faculty and the School of Indigenous Studies (SIS) establish an awards process, individually or collaboratively, that is transparent, competitive, evidence based and awarded on merit.

b. That the criteria for the faculty awards be linked to the OLT awards criteria (refer OLT website at: [www.olt.gov.au](http://www.olt.gov.au)).

c. Calls for nominations for faculty awards should be established within all faculties and the SIS on an annual basis. However, some faculties may introduce a collaborative or individual awards process which could be undertaken either annually or biennially. Such faculties include:
   - Faculty of Architecture, Landscape and Visual Arts
   - Faculty of Education
   - Faculty of Law
   - School of Indigenous Studies

d. That the faculty(ies) and the SIS include a range of teaching awards as deemed appropriate to the faculty(ies) /SIS and that student nomination be a component of one or more award(s).

e. That the faculties ensure a process for rewarding research supervision, either as part of the teaching awards process or in another way within the faculty. Given that the national OLT awards categories do not provide specifically for postgraduate supervision, the University has historically considered faculty nominations with a focus on postgraduate teaching/supervision within the OLT award category - Citations for Outstanding Contributions to Student Learning.

f. That the faculty(ies) and the SIS formulate a judging process inclusive of:
   - At least one student representative selected by a Faculty Society or the Guild;
   - Representation from the ‘Pro Vice-Chancellor (Education) or nominee’, to provide cross-faculty consideration. Nominees are normally Associate Deans (Teaching and Learning/Education) from another Faculty.

g. That the awards process would normally include evidence of student affirmation wider than an individual nomination. For example, SPOT, SURF or other valid survey data.

h. That each faculty and the SIS ensure that information regarding their teaching awards is current, available on a local web page and linked to the central teaching and learning site. Faculty-based promotion is encouraged (posters, flyers, emails etc.) and is at the discretion of the faculty.

i. That the value of the faculty teaching awards be at the discretion of the faculty(ies) /SIS.

j. That the faculties and SIS organise appropriate ceremonies to congratulate winners of faculty teaching awards.

2.4. **Funding for Faculty Teaching Awards**

The Teaching and Learning Committee will contribute to faculty teaching awards, either annually or biennially depending upon faculty award cycles. The Teaching and Learning Committee will annually review its contribution to the faculties and the SIS.

3. **Process for Consideration for UWA and OLT Awards**

3.1. **The Awards Standing Committee**

The Awards Standing Committee, established under the auspices of the University’s Teaching and Learning Committee, has delegated responsibility for the consideration and selection of nominees to the Office for Learning and Teaching for the following national awards:

- Citations for Outstanding Contributions to Student Learning
- Awards for Teaching Excellence
- Awards for Programs That Enhance Learning
Membership of the Awards Standing Committee comprises

- Pro Vice-Chancellor (Education) as Chair;
- Academic Director, Education Strategies Office as Deputy Chair;
- Chair of the Board or nominee
- Director, Student Services
- Director, Centre for the Advancement of Teaching and Learning
- Associate Director, Academic Policy Services
- President of the Guild
- The representative of the School of Indigenous Studies from the University’s Teaching and Learning Committee
- Up to five co-opted members, if required for balance or specific expertise

The Awards Standing Committee’s constitution is available on the web at http://www.teachingandlearning.uwa.edu.au/staff/committees/awards_standing_committee

3.2. Tasks of the Awards Standing Committee

The Awards Standing Committee has two primary tasks:

- Selection of nominees for the national teaching awards which includes submissions received from the faculties, the School of Indigenous Studies and other appropriate sections (Library, Central Administration, Student Guild, etc.).
- Selection from the UWA nominations to OLT of the winners for the "UWA Award for Excellence in Teaching". The UWA Awards are prestigious, presented annually at the University's Teaching Awards Ceremony and have no monetary value.

3.3. Faculty Nominations

a. Faculties are annually invited to select and forward their nominees for the national award nomination selection process administered by the Awards Standing Committee. The annual deadline will be 30th June. Some Faculties (FAHSS, Education, and Law) may adopt a collaborative and/or biennial awards process, in which case nominees should coordinate with the faculty awards process and may be collaborative and/or biennial.

b. Faculty awards processes should be formulated to ensure that nominees for the three OLT awards categories can be submitted as follows (this will apply to faculties nominating candidates either annually or biennially):

<table>
<thead>
<tr>
<th>Award category</th>
<th>Minimum No. of Faculty nominations</th>
<th>Maximum number of Faculty nominations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Citations for Outstanding Contributions to Student Learning</td>
<td>ONE</td>
<td>TWO</td>
</tr>
<tr>
<td>Awards for Teaching Excellence</td>
<td>ONE</td>
<td>ONE per relevant category</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(For example, the Faculty of Arts, Humanities and Social Sciences might nominate one nominee for the categories “Humanities and the Arts”, “Social Sciences”, “Early Career”, “Neville Bonner Award” and “Priority Area”)</td>
</tr>
<tr>
<td>Awards for Programs that Enhance Learning</td>
<td>ONE</td>
<td>ONE per relevant category</td>
</tr>
<tr>
<td></td>
<td></td>
<td>The categories are:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Widening Participation</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Educational partnerships and collaborations with other organisations</td>
</tr>
</tbody>
</table>
c. The School of Indigenous Studies should submit one nominee, in any category, following their biennial award process.

d. Nominations should not be ranked by the Faculty.

e. Unsuccessful nominations can be resubmitted in following years.

f. Faculties are responsible for ensuring that submissions address relevant requirements for each award category. Requirements for each award category are attached (Appendix B).

4. University Teaching Awards Ceremony

The Centre for Advancement of Teaching and Learning (CATL) organises an annual University Teaching Awards Ceremony during Teaching Month (May). The Ceremony is intended to:

- congratulate, at the University level, winners of faculty/SIS teaching awards, the winner of the biennial Distinguished Teaching and Learning Award for Schools, and winners of Contributions to Student Learning Awards from non-faculty areas;
- announce the prestigious UWA Awards for Excellence in Teaching; and
- Announce UWA nominees to the OLT Awards.

CATL will also liaise with the faculties and Student Guild to actively promote and raise the profile of faculty and non-faculty teaching awards. For example, promotion material, articles, web information and links, etc.

The faculties and the SIS should forward a list of their award winners to CATL no later than end of March in each year, so that invitations to the University Teaching Awards Ceremony can be circulated.

5. Associated Teaching Awards and Recognition

5.1. Distinguished Teaching and Learning Award for Schools (Biennial Award)

The aim of the Distinguished Teaching and Learning Award for Schools is to encourage, promote and reward excellence in teaching and learning at the School level, to complement the UWA Awards for Excellence in Teaching at the individual level, and the Australian Learning and Teaching Council Awards for University Teaching at the national level. The award is offered on a biennial basis the next award is due in 2013.

More information with regard to this Award is available on the website at [http://www.teachingandlearning.uwa.edu.au/page/74872](http://www.teachingandlearning.uwa.edu.au/page/74872).

5.2. Awards for Contributions to Student Learning

The Awards for Contributions to Student Learning were introduced in 2010 to complement the Faculty teaching awards. These Awards are aimed at staff members (professional or academic) from a central organisational unit who make a significant contribution to student learning or enhancing the student learning experience. More information with regard to these Awards is available on the website at [http://www.teachingandlearning.uwa.edu.au/page/74626](http://www.teachingandlearning.uwa.edu.au/page/74626).

6. Provision of Additional Support

6.1. Academic Policy Services

Academic Policy Services (APS) administers the central awards process, in consultation with the Awards Standing Committee. Nominees selected for the OLT will, in the first instance, be contacted by APS and will be guided through the administrative requirements, including established deadlines and final submission to the OLT. Further information can be found at Contact details are at [http://www.aps.uwa.edu.au/](http://www.aps.uwa.edu.au/)
6.2. **Educational Strategies Office (ESO)**

The Educational Strategies Office provides support to the UWA nominees for OLT Awards with any fine-tuning of their written statement and advice regarding CVs, supporting material and references. Further information about the ESO may be obtained at: [http://www.teachingandlearning.uwa.edu.au/page/109212](http://www.teachingandlearning.uwa.edu.au/page/109212)

6.3. **UniPrint**

The University’s UniPrint provides assistance, in liaison with Academic Policy Services, to the UWA nominees for OLT Awards with formatting and printing of their final submissions. Costs incurred regarding this assistance is provided by the University’s Teaching and Learning Committee.

9 May 2012
Appendix A

Levels of Recognition and Reward of Excellence in Teaching and Teaching Support at UWA

Recognition and Reward at the University Level
- UWA OLT Nominees
- UWA Excellence in Teaching Awards
- Distinguished Teaching and Learning Award for Schools

Recognition and Reward at the Faculty or Division Level
- Faculty Teaching Awards
- Division (Non-Faculty) Awards
Appendix B

Recognition and Reward of Excellence in Teaching and Teaching Support at UWA – Requirements from Faculties and the SIS for each award category

Citations for Outstanding Contributions to Student Learning
Your submission for a Citation for Outstanding Contributions to Student Learning must include the following:

Synopsis
The synopsis must be written in the third person and is a requirement of the nomination. The word limit is strictly 100 words. It must include the 25 word citation. The remaining 75 words should describe the nominee’s contribution to student learning and engagement and the resulting impact on students.

Written Statement
The core element of a nomination for a citation is the written statement in which nominees describe their contribution to student learning. It is essential that nominees specifically address only one or two of the selection criteria, and provide evidence in the four-page written statement to support their claims in line with the chosen criteria(ion).

The written statement should have four components, presented in this order:
1. Proposed citation (maximum 25 words) describing the distinctive contribution of the nominee
2. Summary of particular contribution and specific context for this
3. Statement addressing chosen selection criteria(ion) (only one or two). The Selection Criteria are as follows:
   - Approaches to the support of learning and teaching that influence, motivate and inspire students to learn
   - Development of curricula, resources and services that reflect a command of the field
   - Approaches to assessment, feedback and learning support that foster independent learning
   - Respect and support for the development of students as individuals
   - Scholarly activities and service innovations that have influenced and enhanced learning and teaching

The nomination will be judged against the chosen criteria on the extent to which it shows evidence (in the written statement) that the nominees contribution has:

influenced student learning, engagement and/or the overall student experience, gained recognition from fellow staff, the institution, and/or the broader community; and been sustained over time.

NOTE: At the initial submission stage additional documentation such as references is not required.

Awards for Teaching Excellence
Your submission for an Award for Teaching Excellence must include the following:

Written Statement
The core element of a nomination for a Teaching Award is a written statement in which nominees describe their teaching activities and achievements, and specifically address each of the five selection criteria. The written statement is limited to eight A4 pages in total and should include all information that might be referred to in the submission.

The written statement should be presented under the following headings, in order:
1. Synopsis (150 - 200 word, in third person) The synopsis must cover the nominee’s teaching area or discipline, teaching experience, the particular focus of their teaching and teaching
methods, and their research/teaching interests. The synopsis must be written in the third person and is a requirement of the nomination. The word limit is strictly 150-200 words.

2. Overview
3. Selection criteria:
   The remainder of the written statement should be devoted to addressing the category in which it is nominated and each of the five criteria in turn. Evidence in support of the claims against these criteria must be provided. The selection criteria are as follows:
   - Approaches to learning and teaching that influence, motivate and inspire students to learn
   - Development of curricula and resources that reflect a command of the field
   - Approaches to assessment and feedback that foster independent learning
   - Respect and support for the development of students as individuals
   - Scholarly activities that have influenced and enhanced learning and teaching

Curriculum Vitae
A curriculum vitae should outline the nominee’s educational qualifications, employment history, teaching positions held and teaching experience. The curriculum vitae is limited to three A4 pages for nominations from individuals. Teams may allow for one additional page per team member.

NOTE: At the initial submission stage additional documentation (references and supporting material) is not required.

Awards for Programs that Enhance Learning
Your submission for an Award for Programs that Enhance Learning must include the following:

Written Statement
The core element of a nomination for a Program Award is a written statement describing the program, specifically addressing each of the four selection criteria. The written statement is limited to 12 A4 pages in total and should include all information that might be referred to in the submission. The written statement should be presented, in order, under the following headings:

1. Synopsis (350 - 400 words, in third person). The synopsis must cover a description of the program and its teaching areas, the program’s contribution to student learning and engagement, and the program’s impact for students. The synopsis must be written in the third person and is a requirement of the nomination. The word limit is strictly 350-400 words.

2. Selection criteria:
   The remainder of the written statement should be devoted to addressing the category in which it is nominated and each of the four criteria in turn. Evidence in support of the claims against these criteria must be provided. The selection criteria are listed as follows:
   a. Distinctiveness, coherence and clarity of purpose
   b. Influence on student learning
   c. Breadth of impact
   d. Concern for equity and diversity

Curriculum Vitae
A curriculum vitae should outline the nominee’s educational qualifications, employment history, teaching positions held and teaching experience. The curriculum vitae is limited to three A4 pages for nominations from individuals. Teams may allow for one additional page per team member.

NOTE: At the initial submission stage additional documentation (references and supporting material) is not required.