Appendix A

REVIEW AND APPROVAL OF POSTGRADUATE COURSEWORK COURSES

Endorsed by the Board of Coursework Studies on 23 August 2012 (R78/12)
Approved by the Academic Council on 7th November 2012 (R148/12)

REVIEW AND APPROVAL PROCESS OF POSTGRADUATE COURSEWORK COURSE PROPOSALS BY THE DEAN, COURSEWORK STUDIES

Submission of a postgraduate coursework course proposal package comprises

Faculty Board endorsed:
• proposal for introduction of a new course; or
• proposal for a new specialisation to be introduced in an existing postgraduate course; or
• proposal for an exit award

Faculty Board endorsed course rules

Faculty Board approved unit proposals with confirmation (in the course proposal form) that the units comply with University structure and policies for Cycle 2 courses (See Addendum 1)

A
Course proposal and course rules reviewed by Dean, Coursework Studies

B
(All Units)
Random sample of units chosen across a range of levels reviewed by Dean, Coursework Studies, (minimum of 10%)

At the time of review by the Dean, Coursework Studies it is determined that if:

1. A and B are both satisfactory, then proposal is endorsed by the Dean, Coursework Studies and its recommendations are presented for consideration by the Academic Council.
2. A is not endorsed but B is satisfactory, then faculty will be asked to address specific issues relating to A as part of the feedback process.
3. B results in queries, but A is satisfactory then faculty will be asked to address specific issues relating to B.
4. both A and B are not endorsed, then entire proposal package including unit proposals be resubmitted by the Faculty. On resubmission of the entire course proposal package, the same review exercise (as above) occurs.

Academic Council
7th November 2012