Addendum 1

REVIEW AND APPROVAL OF POSTGRADUATE COURSEWORK COURSES

Endorsed by the Board of Coursework Studies on 23 August 2012 (R78/12)
Approved by the Academic Council on 7th November 2012 (R148/12)

Approval of Postgraduate Coursework Unit Proposals and Faculty Confirmation+

In approving postgraduate coursework unit proposals the Faculty Board will need to confirm that:

1. the approved units have been coded and named in accordance with the University Policy on Unit Codes;
2. the approved units have appropriate credit point value and student workload in accordance with the University Policy on Credit Point Value of Units;
3. the final results for the approved units at all levels will be produced as both percentage marks and letter grades in accordance with the University Policy on Grades and Marks for Undergraduate Units and Postgraduate Coursework Units or will be allocated an ungraded pass/fail only in accordance with the University Policy on Ungraded Passes and Ungraded Fails;
4. the approved units will be taught within a standard teaching period* or the approved units, if taught within non-standard teaching period, comply with the University Policy on Credit Point Value of Units;
5. the approved units will be assessed in accordance with the University Policy on Assessment and the University Policy on Assessment Mechanism Statements;
6. the learning outcomes of the approved units have been mapped to the learning outcomes of the proposed course (see clause 4.3 of the University Policy on Changes to units); and
7. any duplication of unit content has been addressed in accordance with the University Policy on Duplication of Unit Content;

*A teaching period is a scheduled duration, within an academic year, in which a unit of study is offered and includes approved non-teaching study breaks, pre-examination study breaks and examination periods (Source: New Courses 2012 Glossary of Terms)

+ Confirmation to be provided via Phase 2 course proposal form